



We build strength, stability, self-reliance, *and* shelter.

## **Position Description**

**Job Title:** Cashier & Sales Associate - Chantilly, VA

**Reports to:** ReStore Manager

**Employment Type:** Full Time, 40 hours per week, some Saturdays required

**Compensation:** The hourly rate of this position is \$15-16/hour. Compensation commensurate with experience and qualifications. We offer a competitive salary and benefits package.

## **Position Summary:**

Habitat for Humanity of Washington, D.C. & Northern Virginia (Habitat DC-NOVA) seeks an energetic and customer focused applicant to join our ReStore team as a Cashier and Sales Associate. The candidate must excel at creating a positive shopping experience, be able to process sales transactions in the point of sale system and adhere to register closing protocols.

## **Responsibilities:**

- Engaging customers in a helpful and respectful manner with a positive attitude
- Processing customer transactions through the register (includes, discounts, coupons, returns, etc.)
- Guaranteeing integrity and accurate cash handling
- Ensuring that movement of merchandise is done in a safe and effective manner
- Keeping all areas, in and around the ReStore, clear and free of safety hazards
- Perform additional duties as required, but not limited to stocking, cart retrieval and price changes.

## **Compensation and Benefits:**

Habitat DC-NOVA strives to foster a collaborative, support, and flexible work environment with a dynamic and passionate team that is committed to creating affordable homeownership opportunities for everyone.

The hourly rate of this position is \$15-\$16/hour. Compensation commensurate with experience and qualifications. We offer a competitive salary and benefits package including healthcare benefits, vision benefits, dental benefits, life and disability insurance, retirement savings plan with an employer contribution, generous paid time off, and more.

## About Habitat DC-NOVA:

Habitat for Humanity of Washington, D.C. & Northern Virginia (Habitat DC-NOVA) believes that everyone deserves a safe, decent, and affordable place to call home. We help families with low and moderate incomes build strength, stability, and self-reliance by creating and preserving affordable homeownership. While we are best known for building and selling affordable homes, we do so much more: we repair existing homes, mobilize and advocate in support of pro-housing policies and solutions, provide homeowner financial education, and engage thousands of volunteers across the region. Our work brings together local families, community partners, volunteers, faith-based organizations, companies, and individuals to serve families in need of shelter. Habitat DC-NOVA launched in 2022 when DC Habitat and Habitat NOVA combined to become a single, regional organization. You can learn more about our work at [www.habitatdcnova.org](http://www.habitatdcnova.org)

## Essential Duties:

- Accurate cash handling
- Ability to work some Saturday's
- Customer service and safety focus

The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties and responsibilities held by this position. Responsibilities may change over time. In addition, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

## Qualifications:

- Must be able to work some Saturdays
- Must be able to show proof of current and updated Covid-19 vaccination status and be willing to comply with all other CDC guidelines.

**To apply** for this position, please submit a resume and cover letter with your desired salary to James Snowden at [jsnowden@habitatnova.org](mailto:jsnowden@habitatnova.org). Include Cashier in the subject line. You may also apply online via our postings.

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Habitat for Humanity of Washington, DC & Northern Virginia is an Equal Opportunity Employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.